



Combined Liability - Drilling & Sawing Contractors Enquiry Form

Important Information

You should provide all information that may influence us in the acceptance of this insurance and terms provided. If you are not sure if something is important or relevant, you should speak to your Insurance Intermediary about it immediately. We strongly recommend that you keep a record of all information that you have provided to your Insurance Intermediary.

Broker:

Insured

Full Name(s) of the Proposer /Partners /Limited Company:

Address of the Business:

Website Address:

Business

a) Full Business Description with percentage splits between the below activities:

- Diamond Drilling:
- Concrete Cutting:
- Wall Sawing:
- Thermic Lancing:
- Robotic demolition/use of Brokk machines:
- Strip out demolition using hand tools only:
- Demolition with use of other machines:
- Plant Hire to others:

b) Date Business Established:

c) Details of Previous Experience:

d) Name of Existing Insurer:

e) Renewal Date:/...../.....

General Disclosure

Have the Proposer(s), Partner(s) or Director(s) involved in the business or any other business ever;

a) Had any proposal or Insurance declined, cancelled, refused, had any renewal refused, had any special terms or conditions imposed **Yes/No**

b) Been convicted or charged (but not yet tried) for any criminal offence or police caution (Other than a motoring offence) **Yes/No**

c) Been subject of any County Court Judgement or the Scottish equivalent, declared bankrupt or Insolvent or been disqualified from being a company director or been Involved as Owner(s), Directors or Partner with any company which went into receivership, administration or liquidation **Yes/No**

d) Been prosecuted or received notice of Intended prosecution under the Health and Safety at Work Act 1974, Consumer Protections Act or any other legislation or regulation **Yes/No**

If Yes to any of the above questions, please provide full details here:

<http://www.bhibinsurance.co.uk>

BHIB Insurance Brokers is a trading name of BHIB Limited. Registered office is AGM House, 3 Barton Close, Grove Park, Enderby, Leicester, LE19 1SJ. BHIB Limited is registered in England and Wales number: 829660 Authorised and regulated by the Financial Conduct Authority

We are covered by the Financial Ombudsman Service.
You can find out more at www.financial-ombudsman.org.uk



Employers Reference Number

Please provide the ERN for each policyholder/joint Insured or confirm if exempt:

Trade Registrations / Memberships

Is the company a member of The Drilling and Sawing Association (DSA) Yes/No

Is the company accredited by or a full member of any other trade association, federation or other: Yes/No

If Yes, state name(s) of organisation(s)

Claim History

Have You suffered a claim or loss or incident which would have given rise to a claim whether insured or not during the last 5 years relating to any Employers' or Public/Products Liability Yes/No

If Yes, provide details below or as an attachment. Please include details of what actions have been taken to prevent reoccurrence for each incident

Date	Type	Description of the Claim	Paid/Outstanding (£)

Cover and limits

- Employers Liability Limit £10,000,000 Yes/No
- Public Liability / Products Liability required: £1,000,000 / £2,000,000 / £5,000,000 / £10,000,000

Areas of Work

State the percentage of work is carried out at the following premises:

- i. Private dwelling houses and flats %
- ii. Commercial buildings %
- iii. Industrial buildings %

Use of Heat

Do You or Your Employees use any blow lamps, flame cutting or welding plant or other heat producing plant or processes Away from Your premises Yes/No

If Yes, please state the;

- a) Type of equipment used:
- b) Percentage of work Involving use of heat: %

Work at Height

What proportion of your work is carried out at:

- Ground level only %
- Above ground level but below 10 metres %
- Above 10 metres %

What is the Maximum Height at which work is carried out Metres

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Work at Depth

What proportion of your work is carried out at:

Ground level %
0-1 metre depth %
1-3 metres depth %
3-5 metres depth %
Below 5 metres %

What is the Maximum Depth at which work is carried out Metres

Health and Safety

Qualifications & Training

- | | |
|---|--------|
| i. Do all manual employees hold a NVQ Level 2 qualification in Drilling & Sawing | Yes/No |
| ii. Have all employees operating remote demolition machines passed the CPCS test for category D91 | Yes/No |
| iii. Do all manual employees hold CSCS Cards in Drilling & Sawing through CSCS Management | Yes/No |
| IV. Do all supervisory and management employees hold NVQ Level 3 or above qualification5 in Drilling & Sawing | Yes/No |

Personal Protective Equipment (PPE)

- | | |
|---|--------|
| i. Is PPE provided to all employees, and training provided how to use/wear such equipment | Yes/No |
| ii. Have all Employees signed to acknowledge receipt of such equipment | Yes/No |
| iii. Is the use of PPE strictly enforced | Yes/No |
-

Training

- | | |
|---|--------|
| i. Do You check and ensure all personnel operating the machinery & equipment have been trained in their safe and proper use | Yes/No |
| ii. Do You maintain and retain training and competency records for all employees in the use of such equipment | Yes/No |
-

Plant, Equipment & Vehicles

- | | |
|--|--------|
| i. Is there a system for the inspection of all work equipment and vehicles In order to identify defects and hazards and to ensure any corrective action is taken | Yes/No |
| ii. Is all equipment requiring statutory inspection identified and routinely inspected | Yes/No |
-

Safety Policy

- | | |
|---|--------|
| i. Do You have a general policy statement with a clear declaration to ensure the health, safety and welfare of Employees and others | Yes/No |
| ii. Are arrangements provided for health and safety induction training and maintaining H&S training records | Yes/No |
| iii. Is there a named person responsible for carrying out the Company's Health and Safety policy | Yes/No |
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If any of the above questions have been answered NO, provide full details here:

Activity Information

Do You undertake work or operate as a 'Labour Supply' company or provide 'Labour Supply' to other companies Yes/No

Do You undertake work on or at any of the following locations or premises:

- | | |
|--|--------|
| i. Any work Airside on or in the immediate vicinity of aircraft | Yes/No |
| ii. Aircraft, hovercraft, aerospace systems or watercraft (other than at docks, harbours, boatyards or Inland water ways not involving the use of heat). | Yes/No |
| iii. Bridges or viaducts | Yes/No |
| iv. Chemical or petro-chemical works oil refineries gas works | Yes/No |
| v. Dams or cofferdams | Yes/No |
| vi. Demolition sites | Yes/No |
| vii. Ministry of defence properties | Yes/No |
| viii. Offshore installations rigs or platforms | Yes/No |

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- ix. Power stations or nuclear plants Yes/No
- x. Quarries mines or collieries Yes/No
- xi. Railways or railway installations Yes/No
- xii. Tunnels over 0.5m diameter Yes/No
- xiii. Underground mines Yes/No
- xiv. Underwater mines Yes/No
- xv. Underwater / sub aqueous works or installations Yes/No

Do You undertake work involving the construction of:

- i. Towers steeples spires pylons Yes/No
- ii. Chimney shafts blast furnaces Yes/No
- iii. Docks quaysides jetties harbours reservoirs Yes/No

Do You undertake work Involving:

- i. The sale supply hire and/or erection of spectator stands Yes/No
- ii. The use of explosives Yes/No
- iii. Underpinning Yes/No
- iv. Piling work contracts other than the use of sheet piles for the temporary support of trenches Yes/No
- v. Quarrying Yes/No
- vi. The use of cranes, cradles, slings, bosun chairs, abseiling equipment or the like Yes/No
- vii. The use or handling of asbestos or silica or materials containing these substances, asbestos removal or stripping Yes/No
- viii. The use or handling of toxic, radioactive, hazardous chemicals or materials Yes/No

Is any work undertaken outside Great Britain, Northern Ireland, The Channel islands and The Isle of Man Yes/No

Have You entered into any agreements assuming liability for Injury, illness, loss or Damage for which You would not have been liable in the absence of such agreement Yes/No

Do You undertake any design work on a fee only basis Yes/No

Excavations - Additional information (If applicable)

- i. Do you use Hum Detectors/Radio Frequency Detectors / Transmitters-Receivers / Metal Detectors? Yes/No
- ii. Do you also use Ground Penetrating Radar (GPR) equipment with every job? Yes/No
- iii. Do you use any water or air pressure jet systems that incorporate vacuum removal of excavated material? Yes/No

If any of the above questions have been answered YES, provide full details here:

Wages and Turnover

Wages - Own Employees wages including persons employed by, offering services as, or who are labour-only sub-contractors, any self-employed, any person hired from recruitment agencies, any person under a contract of service or apprenticeship with another employer who is hired to or borrowed by the insured, any person participating in any government or otherwise authorised work experience, training, study, exchange or similar scheme and any voluntary persons. Please state Your estimated wages, payments and turnover for the next 12 months for the following categories:

Work at Own Premises Wages

Directors / Principals - Clerical / Administrative work Wages
£

Employees / Labour Only Sub-Contractors:

Clerical / Administrative work £
 General yardwork £
 Manual work £

Work Away from Your Own Premises Wages

Directors / Principals

Manual work £
 Supervisory work £

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Employees / Labour Only Sub-Contractors:

Supervisory work / foreman	£
Drivers	£
Ground level manual work	£
All other manual work	£

Bona Fide Sub-Contractors:

Payments to Bona-Fide Sub-Contractors (BFSC - supply and fix)	£
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Turnover

Annual Turnover for the next 12 months	£
of which Cost of Materials amounts to	£

Data Protection

All personal information we hold about You will be treated as confidential, held in a secure environment and is processed in accordance with the relevant legislation. We will not use or disclose personal information without Your consent, other than in the normal course of arranging and administering Your Insurances, except where We are compelled bylaw (including by regulators or law enforcement agencies) to disclose such Information. In such instances personal information held by us may be disclosed on a confidential basis, and in accordance with the Data Protection Act 1998, to such third parties. We are registered under the Data Protection Act. Records are kept as required under various statutory and regulatory requirements.

Credit Searches

In assessing Your application/renewal, to prevent fraud, check Your identity and to maintain Our policy records, We may search files made available to Us by credit reference agencies. We may use credit reference agencies to obtain a credit score. The acceptance or rejection of Your application/renewal will not depend only on the results of the credit scoring process.

DECLARATION

Please read this declaration carefully.

- I/We have read the statement of fact and any quote documents supplied.
- I/We agree that the policy, the policy schedule and the statement of fact will be the basis of the contract between me/us and the Insurers.
- I/We understand that all relevant information which is information that may influence the insurer in the acceptance of this insurance and the terms provided has been disclosed and recorded.
- I/We declare that all particulars given on this statement of fact whether made by me/us or on my/our belief are true and complete.
- I/We understand that if full and true answers have not been given or if all relevant information has not been disclosed that this insurance may not protect/me/us in the event of a claim.
- I/We will tell insurers of any changes to the details given before the start date of the contract.
- I/We have had the opportunity to read the policy wording.
- I/We agree that if any answers have been completed by any other person, such person shall for that purpose be regarded as my/our agent and acting on my/our behalf, and not as agent of Thames Underwriting Limited.

Signed: **Name in Capitals:** **Date:** / /

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