

## Additional Services

As a BHIB Local Councils Combined policyholder you can access additional services to help you keep your business running smoothly.

### Telephone Call Charges and Recording

Calls to 0800 numbers from UK landlines and mobiles are free. The cost of calls to 03 prefixed numbers are charged at national call rates (charges may vary dependent on your network provider) and are usually included in inclusive minute plans from landlines and mobiles. For our joint protection telephone calls may be recorded and/or monitored.

### Legal and Tax Helpline - 0345 300 1899

Call this helpline anytime, day or night, for advice on legal or tax matters in the United Kingdom. Given in confidence, the advice is free and you pay for just the cost of the call

### Risk Solutions Helpline - 0345 366 6666

Call for advice on safety, fire, security and other issues that can affect your business. Most enquiries can be dealt with over the telephone, but if we can't give you an immediate answer, we will deal with your enquiry within one working day. This service is available during office hours with an answering service outside these times.

### Counselling Service Helpline - 0117 934 0105

This is a confidential service available to your staff to help deal with personal issues such as bereavement, divorce, the threat of violence in the workplace and bullying at work.

### Cutredtape website: [www.cutredtape.co.uk](http://www.cutredtape.co.uk)

This is a free website offering many tools and resources to help you manage your business effectively. You will get access to

- Free business advice in accounting, HR, sales and marketing, finance, technology, law and risk management
- Over 700 legal and business guides
- Easy to use templates to build legal documents including employee contracts, health and safety policies, dismissal letters etc
- Email alerts on changes in law, legislation and regulation

To register, please visit [www.cutredtape.co.uk](http://www.cutredtape.co.uk) and follow prompts.